

National FFA Awards and Recognition Advisory Committee Purpose and Operational Procedures

Purpose:

1. To advise the National FFA Awards and Recognition staff regarding scope, content and operation of award and recognition programs.
2. To provide recommendations regarding waiver of rules requests, appeals of the scoring process and written grievances submitted by stakeholders after national FFA staff's review.. This committee will review all materials provided by stakeholders, input from staff and then, provide staff with recommendations.
3. To provide input and represent key stakeholders during the revision process for award and recognition programs.

Operational Procedures:

Awards and Recognition Advisory Committee will ensure:

1. Award and recognition programs are consistent with industry needs.
2. Award and recognition programs are available to all members regardless of socio-economic status.
3. Award and recognition programs are conducted in a consistent, open and fair manner.
4. Cooperation among award and recognition programs occurs, to the degree possible, to promote the interconnectedness of agriculture (i.e. forestry and agricultural mechanics or farm business management and dairy or livestock) and agricultural education (classroom, SAE, FFA).
5. New and innovative activities are being put forward for consideration.
6. A consistent, effective process of local advisor inservice on proper use of these activities as tools for motivating and engaging members is being implemented.
7. Award and recognition programs meet the standards of quality and integrity expected by the agricultural education profession and the agriculture industry.

Advisory Committee Membership, Terms and Chair appointment:

1. Two members representing agricultural industry selected with input from key stakeholder leadership.
2. Two members, who are agricultural education instructors, selected by the National Association of Agricultural Educators (NAAE).
3. Two members, who are state staff, selected by the National Association, Supervisors of Agricultural Education (NASAE).
4. Two members who are teacher educators, selected by the American Association of Agricultural Education (AAAE).
5. One member who is an awards program superintendent selected by the superintendents.

6. Terms: Advisory committee members serve a three year term.
7. Committee Chair: The chair of the National Advisory Committee on Awards, Recognition and Career Development Events will be selected by majority vote of advisory committee members and will serve a three year term. A committee chair elect will be selected at the October meeting one year prior to the end of the current chair's term.

Advisory Committee Appeals / Grievance / Waiver of Rules Process (Rules/Grievance Sub-Committee):

1. The committee will meet only when needed and will make recommendations to staff regarding decisions or interpretation of the rules and regulations of the National FFA Awards and Recognition programs.
2. The committee will be chaired by the advisory committee chairperson.
3. The advisory committee chairperson will appoint a representative of the each of the following organizations to serve on the sub-committee: National Association of Supervisors of Agricultural Education (NASAE), National Association of Agricultural Educators (NAAE), the American Association for Agricultural Education, (AAAE) and one business and industry representative. The national FFA staff member responsible for the recognition or award area will present the issue and provide support documentation as required.
4. The written appeal related to the scoring of any award area must be filed, in writing with a \$50 filing fee, with the appropriate CARE Division staff within seven (7) calendar days of the results announcement. The filing fee will be returned if the appeal is justified.
5. Waiver of FFA Rules:
 - a. Any local chapter seeking a waiver of a national FFA's policy or procedure must submit in writing a request for waiver of rules to the chapter's state FFA association office. If the request is approved at the state level, it must be forwarded, with the signature of the state advisor or executive secretary, to the appropriate national FFA staff member.
 - b. The request must be submitted to national FFA staff at least thirty (30) days prior to the scheduled event or due date for which the waiver is requested.
 - c. National FFA staff responsible for the program area will seek input, as needed, from advisory committee. Staff will make a determination informing team leader, division director and if necessary, executive management committee.
6. Letters of Grievance: Letters of grievance will be reviewed by the FFA staff, and when appropriate or justified, will adjust operational procedures to address the issue.